

WEMBDON PARISH COUNCIL

Parish Council Clerk, Tony Jay, 11 Wyvern Mews, Weston-super-Mare, BS23 3GZ.
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Minutes of a meeting of Wembdon Parish Council held virtually on 4th May 2021 that commenced at 7.00pm when the following business was transacted.

Present: Councillors M Solomon (Chairman), D Claydon, L Edwards, D Gliddon, P Major, M Phillips, A Reed, and R Webber.

District Councillor B Bolt. County Councillor M Caswell.

Parish Clerk: Tony Jay

63/21 To appoint a Chairman of the Parish Council.

It was unanimously resolved to appoint Councillor M Solomon as Chairman.

64/21 To receive any apologies for absence.

Apologies were received from Councillors J Hall and K Searle. Councillors L Edwards and P Major will be late joining the meeting.

65/21 To receive declarations of any pecuniary interests on items relating to this agenda, which have not been previously declared in the Councillors register of interests.

There were no declarations of interest.

66/21 To appoint a Vice Chairman of the Parish Council.

It was unanimously resolved to appoint Councillor D Gliddon as Vice Chairman,

67/21 To allocate Councillor roles and responsibilities.

It was unanimously resolved not to change the current roles and responsibilities, apart from Councillor M Phillips replacing Councillor A Reed on the Finance Team.

68/21 To approve the Annual Governance statement for the year ending 31st March 2021 (s.1 of the Annual Return 2020/21).

It was unanimously resolved to approve the Annual Governance statement.

69/21 To approve the Annual Accounting statements for the year ending 31st March 2021 (s.2 of the Annual Return 2020/21).

It was unanimously resolved to approve the Annual Accounting statements.

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70/21 To approve as a correct record the minutes of the meeting of the Parish Council held on 8th March 2021.

It was resolved to approve the minutes (7 in favour, 1 abstention as not present at the meeting).

71/21 To invite public speaking.

No members of the public had requested to speak.

72/21 To receive the Clerk's report.

The planning application for additional CCTV cameras at the Parklands has been submitted to SDC.

Parish Council meetings will not be permitted to take place remotely after 6th May. No meetings at all can take place between 7th and 17th May. Between 17th May and 21st June all Council meetings must be held outdoors.

Therefore, it is unlikely that the Parish Council will meet again until July.

The Parish Council's High Consequence Infection Disease policy will be implemented until the next meeting.

Councillor P Major joined the meeting.

73/21 To receive an update regarding the Transport Forum and the EDF Forum.

Councillor A Reed will be circulating the minutes of the last meeting she attended.

Councillor L Edwards joined the meeting.

74/21 To consider proposals from the Wembdon Village Hall and Playing Fields Trust to mitigate potential hazards caused by senior cricket being played on the playing fields.

Doctor Peter Reed joined the meeting.

The Chairman provided an explanation of the current position.

A risk analysis was carried out by Labosport, a recognised leader in the field of sports risks analysis, regarding the potential risk of a cricket ball being hit beyond the boundaries of the cricket outfield on Wembdon Village Green and possibly landing within the play equipment area.

Following that report a meeting was held between The Parish Council, Wembdon Village Hall and Playing Fields Trust and Wembdon Cricket Club to understand and address the concerns raised. The initial proposal from Labosport was for a high fence which was deemed unacceptable and was

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directly in contravention of the provisions embedded within the License for the use of Parish land by The Village Hall Trust and its users. The second option which was to forbid the use of the end two wickets to the senior teams (those playing in the West of England Premier League matches) and erect a 2metre high barrier adjacent to the footpath. After consideration, this option was also vetoed as it would hide a considerable section of the play equipment from the CCTV coverage.

It has now been agreed that to meet the recommendations of the Labosport report, that senior team play will be restricted to exclude the end three wickets. A letter from the Cricket Club acknowledges and agrees with this policy but comments that it is somewhat restrictive, and they may wish to continue to seek alternative possibilities sometime in the future.

To be totally confident that the Parish Council is properly protected with this decision, a full review of the insurance situation has been carried out by Peter Reed of behalf of The Parish Council, The Village Hall and Playing Fields Trust and Wembdon Cricket Club to ensure that the insurance responsibilities are clearly identified and fully adhered to. This has been shared with all parties and endorsed as fully the responsibility of Wembdon Cricket Club in the event of any accident involving playing of an organised cricket match on the Green. Their insurance documents have now been sighted and approved by The Parish Council and The Trust.

The Chairman suspended standing orders and Doctor Reed answered questions and provided a review of the legal position and the actions that had been taken to ensure that lines of responsibility were clearly understood and documented.

The Parish Council has now seen that The Trust, as our licensee and Wembdon Cricket Club, as their user body, have both taken a totally responsible approach to responding to the recommendations within the Labosport report.

It was unanimously resolved that the Parish Council need take no further action at this stage.

75/21 To approve the expenditure of £10,000 towards a CCTV system to be installed at the Parklands, as included in the budget for 2021-22.

It was unanimously resolved to approve the expenditure.

It is expected that the CCTV system will be installed at the end of June, subject to planning permission being granted.

76/21 To consider the installation of additional CCTV at Wembdon Village Green.

A site meeting has taken place with the Police, Councillors and members of the Football Club to discuss problems with continual anti-social behaviour on Wembdon village green in areas hidden from existing CCTV (at the rear of

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Wembdon Motors). The Police have advised that an additional post and camera should be installed.

It was unanimously resolved that an additional CCTV camera should be installed at Wembdon Village Green. The Chairman will enquire to see if planning permission would be required for the post and camera.

77/21 To consider whether the Parish Council wishes to endorse the Bridgwater Cycling Charter.

It was unanimously resolved not to endorse the Cycling Charter at the present time as it is too vague and is not sufficiently clear in its objectives.

78/21 To confirm the renewal of the Parish Council's insurance with Zurich Municipal whether the Council should enter into a three or five year long term arrangement to receive a discount.

It was unanimously resolved to enter into a three year deal with Zurich Municipal.

79/21 To consider whether the Parish Council should pay off the outstanding balance on the PWLB loan which was taken out to purchase the allotments.

It was unanimously resolved to pay off the outstanding loan.

80/21 To note all statutory payments made since the last meeting (see minute 181/20).

Payee	Detail	Amount £
Avalonian Landscapes	Maintenance contract March	1417.00
Avalonian Landscapes	Maintenance contract April	1417.00
Avalonian Landscapes	Supply and fit new rails at Wembdon Green	65.00
Media Orb	Website hosting	90.00
IONOS	Email hosting	9.60
PWLB	Loan repayment	4787.26
SALC	Councillor training	40.00
ICO	Annual registration	35.00
Richard Young	Internal audit fees	50.00
GB Sports	Playground inspections April – Sept.	108.00
PIDB	Drainage rates	17.10

The payments were noted.

81/21 To note the following non-statutory payments.

Payee	Detail	Amount £
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Tony Jay	Clerk's expenses March 2021 including dog mess spray and stencil (£21.49) and Somerset flag (£72.94)	253.56
Tony Jay	Clerk's expenses April 2021	194.61
Wembdon Village Hall	Grant towards ground works	1000.00
Wembdon Village Hall	Grant towards fence	500.00
Wembdon Village Hall	Reimbursement of Village Hall access fees	889.61
Avalonian Landscapes	Supply, fit and disposal of broken rails at Wembdon Green	65.00
SALC	Councillor training	40.00
Broxap	Two litter bins	848.28
Edward Martin	New website fee	1574.40

The payments were noted.

A budget update sheet had been pre circulated to members.

82/21 To receive any matters of report.

It was agreed that two additional bins should be purchased and installed at Wembdon Village Green. This will be an agenda item to be approved at the next meeting.

The second solar SID is due to be installed within the next two weeks.

The contractor who will be renovating the finger post signs is being chased to carry out the work.

83/21 Date of next meeting: Monday 12th July 2021 in the Village Hall.

End of minutes.