

WEMBDON PARISH COUNCIL

Parish Council Clerk: Mrs Sam Matthews, 9 Sloway Lane, West Huntspill, TA9 3RJ.
Email clerk@wembdonparish.gov.uk Telephone 07359 864310

To the Chairman and members of Wembdon Parish Council.

You are summoned to attend the Meeting of Wembdon Parish Council, to be held at Wembdon Village Hall on Monday 8th December 2025 at 7.00 p.m. when the following business will be conducted. Members of the public are welcome to attend the meeting.

Councillors are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions:

Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except that parishioners of Wembdon and members of the press may speak at the commencement of the meeting given over specifically for that purpose. However, they may speak only once, and only in respect of items listed on the agenda, for a maximum of three minutes. Prior notice must have been given to the Parish Council Chairman or the Parish Clerk no later than 12:00 noon on Friday 5th December 2025.

Signed Sam Matthews



Parish Clerk
3rd December 2025

Agenda

6.45pm Presentation regarding outsourcing the printing of the Parish Paper from Edmund Ryan of Pyrus Media. Ed would take over the adverts, production and printing, we would still provide the editorial content. We currently run the paper at a loss, if Ed takes it over there would be no cost for us. We would still need to deliver them to every household in Wembdon.

244/25 To receive any apologies for absence.

245/25 To receive declarations of any pecuniary interest on items relating to this agenda, which has not been previously declared in the Councillors' register of interests.

246/25 To approve the minutes of the meeting of the Parish Council held on 13th October 2025.

247/25 To invite our Somerset Councillors to give a report either written or in person.

248/25 To invite public speaking – any parishioner of Wembdon and/or members of the press who has given prior notice of their request to speak may do so for a maximum of three minutes.

249/25 Planning applications to discuss or review.

Planning application number: 51/25/00029

Proposal: Erection of annex and carport on site of existing workshop (to be demolished).

Location: 37 Church Road, Wembdon, Bridgwater, Somerset, TA6 7RP

250/25 To sign the Clerks learner contract for her CiLCA training.

251/25 To consider resurfacing the Church car park/PROW 34/4 & ongoing maintenance.

As discussed at the last meeting, The Clerk has instructed the preferred contractor, P Phillips to make a start on the resurfacing. He will prepare the area by making it level, this will not incur further costs as it is a necessary part of preparation for the tarmac surface. This will then make the area much safer while the legals are completed. He is hoping to carry this out prior to Christmas.

WEMBDON PARISH COUNCIL

252/25 To review the village survey for suggestions to spend the anticipated CIL receipts.

253/25 To discuss the application for a new water supply to the Parklands.

Ongoing

254/25 To receive The Clerks report.

255/25 To receive a report regarding Highways.

256/25 To receive a report regarding Footpaths and Verges.

257/25 To receive a report regarding Playing Fields and Common.

258/25 To receive a report regarding Parklands from Councillor Edwards.

259/25 To receive a report regarding the Parish Paper from The Clerk.

260/25 To receive a report regarding the Allotments from Councillor Claydon.

261/25 To receive a report regarding Perry Green from Councillor King.

262/25 To receive a report regarding the Village Hall from Councillor Phillips.

263/25 To receive a report regarding SID results and Speedwatch from Councillor Hubbard.

264/25 To receive a report regarding the Transport Forum and the EDF Forum from Councillor Phillips.

265/25 To receive a report regarding the Local Community Network from Councillor King.

266/25 To receive a report regarding Parish Links from Councillor Bromme.

267/25 To note all statutory payments made since the last meeting (see minute 181/20) and non-statutory payments. * Denotes vat included. The bank reconciliation will be circulated prior to the meeting.

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03-Nov-25	PUBLIC WORKS LOANS - 6 monthly payment	£4,495.39	
20-Nov-25	Website monthly fee	-£15.60	*
24-Nov-25	Lloyds credit card - see statement below	-£339.44	
27-Nov-25	SALC - Cllr training	-£50.00	
27-Nov-25	RB Garden Services	-£300.00	
27-Nov-25	G W B Services Grass cutting and Bins	£4,236.79	*
27-Nov-25	Prolectric - Solar lights	-£384.00	*
27-Nov-25	PD and AE Reed - Bulbs	-£20.00	
27-Nov-25	Neil Harrison - Bulbs	-£33.98	
30-Nov-25	Bank fees	-£11.25	

	Income	
04-Nov-25	CCLA Investment Management Limited	£680.58
07-Nov-25	Allotment income	£30.00
19-Nov-25	WCA Pedestrian gate	£540.00
24-Nov-25	Bench Plaque	£100.00
24-Nov-25	Advertising income	£500.00
	Total income	£1,850.58

WEMBDON PARISH COUNCIL

	Lloyds card statement		
23/10/2025	Microsoft annual subscription	£84.99	*
24/10/2025	Daffodil bulbs for Parklands	£27.49	*
29/10/2025	Wordpress 3 years for website	£174.96	*
30/10/2025	Premier Trophies Bench plaque	£35.00	*
05/11/2025	Land registry	£14.00	
10/11/2025	Monthly fee	£3.00	
	Total	£339.44	

268/25 To review the proposed budget for the financial year 2026/27. This has been circulated prior to the meeting.

269/25 To accept the resignation of Councillor J Hayden-Briffett.

270/25 To consider ideas for the recruitment of new Councillors.

271/25 To consider quotes for next year's tree survey.

272/25 To consider using Pyrus Media for the Parish Paper.

273/25 To review the Councillor roles and responsibilities.

274/25 To receive any matters of report.

The Council is recommended to resolve that members of the press and the public be excluded from the meeting during consideration the following agenda item by reason of the confidential nature of the items of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

275/25 To receive an update regarding legal matters in the parish.

276/25 Date of next Parish Council meeting: Monday 12th January 2026 at 7.00 pm