

# WEMBDON PARISH COUNCIL

Parish Council Clerk: Mrs Sam Matthews, 9 Sloway Lane, West Huntspill, TA9 3RJ.  
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To the Chairman and members of Wembdon Parish Council.

You are summoned to attend the Meeting of Wembdon Parish Council, to be held at Wembdon Village Hall on Monday 9<sup>th</sup> March 2026 at 7.00 p.m. when the following business will be conducted. Members of the public are welcome to attend the meeting.

Councillors are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except that parishioners of Wembdon and members of the press may speak at the commencement of the meeting given over specifically for that purpose. However, they may speak only once, and only in respect of items listed on the agenda, for a maximum of three minutes. Prior notice must have been given to the Parish Council Chairman or the Parish Clerk no later than 12:00 noon on Friday 6<sup>th</sup> March 2026.

Signed Sam Matthews



Parish Clerk  
4<sup>th</sup> March 2026

## Agenda

65/26 To receive any apologies for absence.

66/26 To receive declarations of any pecuniary interest on items relating to this agenda, which has not been previously declared in the Councillors' register of interests.

67/26 To approve the minutes of the meeting of the Parish Council held on 9<sup>th</sup> February 2026.

68/26 To invite our Somerset Councillors to give a report either written or in person.

69/26 To invite public speaking – any parishioner of Wembdon and/or members of the press who has given prior notice of their request to speak may do so for a maximum of three minutes.

70/26 Planning applications to discuss or review.

None currently, please check the website up to the date of this meeting where you can also find outcomes.

71/26 To consider resurfacing the paved area by the Millenium bridge with tarmac when the car park resurfacing is carried out. And to resolve to include bollards along the road edge and a bicycle stand. A quotation has been circulated prior to the meeting.

72/26 To consider signing a Memorandum of Agreement to allow the resurfacing of the Church car park/Public Right of Way 34/4 and 34/2 to be carried out.

A Deed of Mutual Covenant has been drafted by the solicitor instructed by the Church and seems to be in order. Unfortunately, it could take some time for all interested parties to sign this agreement as there are six of them and they could all seek their own legal advice.

It was therefore agreed to draft a Memorandum of Agreement between the Parish Council and the Church to enable the resurfacing works to be completed this Spring. A time scale of 12 months has been set for the full Covenant to be signed by all interested parties.

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73/26 To review the village survey for suggestions to spend the anticipated Community Infrastructure Levy receipts.

74/26 To receive an update on the new water supply at the Parklands.

The Clerk has requested the amendment to the siting of the new water supply and awaits confirmation. And is awaiting a quotation for the work we are responsible for.

75/26 To receive The Clerks report.

76/26 To receive a report regarding Highways.

77/26 To receive a report regarding Footpaths and Verges.

78/26 To receive a report regarding Playing Fields and Common.

79/26 To receive a report regarding Parklands from Councillor Edwards.

80/26 To receive a report regarding the Parish Paper from The Clerk.

81/26 To receive a report regarding the Allotments from Councillor Claydon.

82/26 To receive a report regarding Perry Green from Councillor King.

83/26 To receive a report regarding the Village Hall from Councillor Phillips.

84/26 To receive a report regarding Speed Indicator Device results and Speedwatch from Councillor Hubbard.

85/26 To receive a report regarding the Transport Forum and the EDF Forum from Councillor Phillips.

86/26 To receive a report regarding the Local Community Network from Councillor King.

The next meeting will be held on 31<sup>st</sup> March 2026.

87/26 To receive a report regarding Parish Links from Councillor Bromme.

88/26 To note all statutory payments made since the last meeting (see minute 181/20) and non-statutory payments. \* Denotes vat included. The bank reconciliation will be circulated prior to the meeting.

27-Feb-26	Harry Brooks Tree services	-£800.00	
27-Feb-26	Teak Oil	-£25.99	
27-Feb-26	G W B Services Grass cutting and bins	£3,751.99	*
27-Feb-26	SALC - Training	-£25.00	
27-Feb-26	Parish Magazine Printing	£1,042.02	
27-Feb-26	G B Sports	£1,860.00	*
27-Feb-26	SLCC membership	-£221.20	
27-Feb-26	HMRC PAYE	-£316.83	
20-Feb-26	IONOS CLOUD LTD. Website	-£15.60	*
02-Feb-26	Scribe accounting	-£14.40	*
23-Feb-26	LLOYDS BANK PLC card fee	-£3.00	
	Trees for Parklands	-£393.12	*
	INCOME		
19-Feb-26	Allotments	£60.00	

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03-Feb-26	CCLA Investment Management Limited	£610.93
03-Feb-26	Advertisements	£25.00

89/26 To consider a speaker for the Annual Parish meeting, to be held on Monday 27<sup>th</sup> April.  
Suggested to review the Parish Survey results. And resolve to offer refreshments after the meeting.

90/26 To consider adopting a new IT policy, a revised Data Protection policy, a revised Website Accessibility statement and to review the Website terms and conditions.

All will be circulated prior to the meeting.

91/26 To consider the installation of wooden posts along the grassed area in Church Road between Greenacre and Shepherds Close as it is severely damaged by vehicles parking on the grass. We will also need to make the area good. A quotation will be circulated prior to the meeting.

92/26 To agree the revised Roles and Responsibilities for the Parish Councillors.

93/26 To consider using The Green as the public correspondence address for the Parish Council.  
We already have consent to use The Green as the address on all title deeds, and these will be amended soon. It has been proposed that we request permission to use it on all public documents rather than The Clerk's home address.

94/26 To resolve to add Councillor A Mills Jones to Unity bank and CCLA investment bank as a signatory.

95/26 To consider our response to the Somerset Association of Local Council's survey.

96/26 To consider what further measures should be put in place to prevent unauthorised vehicles from gaining access to Parklands via the entrance next to the pedestrian crossing on Homburg Way.

97/26 To consider the use of AI within the Parish Council.

98/26 To receive any matters of report.

99/26 Date of next Parish Council meeting: Monday 13<sup>th</sup> April 2026 at 7.00 pm