

WEMBDON PARISH COUNCIL

Parish Council Clerk: Mrs Sam Matthews, The Green, Homberg Way, Wembdon, TA6 7BY.
Email clerk@wembdonparish.gov.uk Telephone 07359 864310

To the Chairman and members of Wembdon Parish Council.

You are summoned to attend the Meeting of Wembdon Parish Council, to be held at Wembdon Village Hall on Monday 13th April 2026 at 7.00 p.m. when the following business will be conducted. Members of the public are welcome to attend the meeting.

Councillors are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except that parishioners of Wembdon and members of the press may speak at the commencement of the meeting given over specifically for that purpose. However, they may speak only once, and only in respect of items listed on the agenda, for a maximum of three minutes. Prior notice must have been given to the Parish Council Chairman or the Parish Clerk no later than 12:00 noon on Friday 10th April 2026.

Signed Sam Matthews



Parish Clerk
8th April 2026

Agenda

100/26 To receive any apologies for absence.

101/26 To receive declarations of any pecuniary interest on items relating to this agenda, which has not been previously declared in the Councillors' register of interests.

102/26 To approve the minutes of the meeting of the Parish Council held on 9th March 2026.

103/26 To invite our Somerset Councillors to give a report either written or in person.

104/26 To invite public speaking – any parishioner of Wembdon and/or members of the press who has given prior notice of their request to speak may do so for a maximum of three minutes.

105/26 Planning applications to discuss or review.

None currently, please check the website up to the date of this meeting where you can also find outcomes.

106/26 To consider resurfacing the paved area by the Millenium bridge with tarmac when the car park resurfacing is carried out. The Clerk has contacted Wessex Water to obtain their consent for the work but has yet to receive a response. *This has been chased and may change by publishing.*

107/26 To consider signing a Memorandum of Agreement to allow the resurfacing of the Church car park/Public Right of Way 34/4 and 34/2 to be carried out.

A meeting was held with the Parish Council, the Church and the Internal Drainage Board. It was agreed that the Church would offer the Drainage Board a liability waiver for any damage caused by the machinery during the regular cleaning of the rhyne. We are now waiting to hear from them.

108/26 To review the village survey for suggestions to spend the anticipated Community Infrastructure Levy receipts, and prepare to present the findings at the Parish Meeting on Monday 27th April.

109/26 To receive an update on the new water supply at the Parklands.

The Clerk has requested an amendment to the installation of the new water supply, and this has been confirmed. Our contractor will be carrying out the work on our land in the next few weeks, and Wessex Water should complete their work by the end of June.

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110/26 To receive The Clerk's report.

The Key clamp fence extension on the bridge to the Liddall field from The Green has been installed. The Clerk will now arrange for the stone gabion to be placed to the side of the end.

111/26 To receive a report regarding Highways from Councillors King and Hubbard,

112/26 To receive a report regarding Footpaths and Verges from Councillors Phillips and Major.

The Clerk has obtained quotes to repair the footpath from Booth Way to Homberg Way and is awaiting approval from Highways.

113/26 To receive a report regarding Playing Fields and Common from Councillor Bromme.

GB Sports will be replacing the ropes on the climbing frame soon at a cost of £299.95 +vat.

114/26 To receive a report regarding Parklands from Councillor Edwards.

We have accepted a quotation from Halpin Robbins to review the Land Management Plan for the sum of £568.00 +vat. Review will be required every 5-10 years and will cost £200 - £300.

115/26 To receive a report regarding the Parish Paper from The Clerk and Councillor Major.

We need to set the next print deadline and approve the new printing company suggested. Sample copies will be circulated at the meeting. They will be around 40% cheaper than our current supplier.

116/26 To receive a report regarding the Allotments from Councillors Claydon and Jarvis.

117/26 To receive a report regarding Perry Green from Councillor King.

118/26 To receive a report regarding the Village Hall from Councillor Phillips and The Clerk.

119/26 To receive a report regarding Speed Indicator Device and Speedwatch from Councillor Hubbard.

120/26 To receive a report regarding the Hinkley and EDF from Councillors Phillips and Hubbard.

121/26 To receive a report regarding the Local Community Network from Councillors King and Hubbard.

122/26 To receive a report regarding Parish Links from Councillor Bromme.

123/26 To note all statutory payments made since the last meeting (see minute 181/20) and non-statutory payments. * Denotes vat included. The bank reconciliation will be circulated prior to the meeting.

Bank fees	-£9.25	
Wessex Water Parklands new supply	£2,277.60	*
New padlock for allotments	-£15.00	
PAYE / NI	-£405.87	
G W B Services mowing and bins	£4,109.59	*
SLCC CiLCA fee for Clerk training	-£346.50	
Chubb Bulleid - Legal fees	£1,014.00	*
SALC Councillor training	-£400.00	
Website	-£15.60	*
Scribe accounts	-£14.40	*
LLOYDS BANK PLC monthly fee	-£3.00	
Key clamp fencing from Black Bull	-£412.49	*
Income		
CCLA Investment Management Limited	£490.83	

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124/26 To consider cleaning the panels on the solar lights at a cost of £10 per light and resolving to have this carried out bi-annually. There are 7 lights in total.

125/26 To consider a final review of Policy changes for Assertion 10 compliance. These will be shown on the screen at the meeting as very minor amendments.

126/26 To consider the installation of wooden posts along the grassed area in Church Road between Greenacre and Shepherds Close as it is severely damaged by vehicles parking on the grass.

Response from Highways below:

In relation to the stretch of green grass that splits Greenacres and Church Road, there doesn't appear to have ever been any bollards here. It's clear that residents are not able to (or choosing not to) park in the allocated off-street parking allocated. And if choosing to park on the road outside their house, they are then bumping up on to the grass to create enough room for cars to pass.

If the parish council want to do anything about this, such as installing bollards, it would be at their expense as this would be deemed as an enhanced highways service. I would suggest also consulting fully with the nearby residents in the first instance.

127/26 To consider General Data Protection Regulation training for Councillors. The Clerk will provide options prior to the meeting.

Under the new Assertion 10 rules Councillors must understand GDPR rules and guidelines. Training is best practice but is not a statutory requirement. We must consider how best to achieve this.

128/26 To consider assisting a resident with parking issues in Greenacre.

Details circulated prior to the meeting regarding issues with restricted driveway access due to parked vehicles. Highways have suggested we may be able to assist with a request for 'keep clear' road markings.

129/26 To consider what further measures should be put in place to prevent unauthorised vehicles from gaining access to Parklands via the entrance next to the pedestrian crossing on Homburg Way.

The Clerk is awaiting news from Rights of Way as they have offered to place a further bollard. They are not willing to approve a large, fixed item. I have chased them for a response.

130/26 To consider a request from The Green to cover the cost of an onsite defibrillator for the foreseeable. A letter has been circulated prior to the meeting.

131/26 To receive any matters of report.

132/26 Date of next Parish Council meeting: Monday 11th May 2026 at 7.00 pm

Annual Parish Meeting 27th April at 7pm with refreshments to follow.